

Oceanside Hunter Jumpers Association

ANNUAL GENERAL MEETING

Tuesday, September 15, 2009

Bradley Centre, Coombs, B.C.

In Attendance:

9 Members

7 Proxies

1. **Call the meeting to Order**

Chair Jollean Chantrel called the Tuesday, September 15, 2009 Annual General Meeting to order at 7:00 p.m. She welcomed everyone to the meeting and stated how important it is for everyone to support the Association and work together to make the club a success for its riders.

Jollean introduced herself and the members of the 2008-2009 Board of Directors:

Jollean Chantrel, President
Carol Thompson, Vice President
Angie Hale, Treasurer
Tarja Belveal, Secretary
Julia Mountain, Chair, Membership
Joy O'Connell, Entry Secretary
Howie Thomas, Equipment Director
Jenny Payne, Purchasing Director
Gina Kararrigas, Special Events Director

Jollean expressed her appreciation to the board members and all the volunteers who helped throughout the year. The Board had some difficult decision to make this past year and she appreciated the team effort. She also extended a special thank you to Tami Balance for looking after Sportsmanship; Kim Ward who looked after the sponsorship for the Association and to Kathy Stoneedge for taking on the task of Recording Secretary for our Board Meetings.

2. **Call the Roll, Certifying of Proxies, Issue Voting Cards**

There are 9 members present and 7 proxies for a total of 16 members represented. A quorum requires 15 members, therefore, there is a quorum. Voting will be conducted by a show of hands.

3. **Filing Proof of Notice of Meeting**

The agenda package was posted on the website and an appeared in the paper 14 days prior to the meeting.

4. **Agenda**
Add: 10.3 Jumper Crew
MOVED by Angie Hale, seconded by Joy O'Connell that the September 15, 2009 Annual General Meeting agenda is approved as amended.
CARRIED

5. **Approval of the Tuesday, September 23, 2008 Annual General Meeting**
MOVED by Joy O'Connell seconded by Angie Hale that the Tuesday, September 23, 2008 Annual General Meeting minutes are approved as presented.
CARRIED

6. **Business Arising from the September 23, 2009 Annual General Meeting**
No business arising.

7. **Reports**
President (Jollean Chantrel):
Jollean Chantrel stated that she had a great team of people to work with this year and extended a very special thanks to Angie Hale who set up an accounting system for the Association and kept everyone on track.

Vice President (Carol Thompson):
No Report

Treasurer (Angie Hale):
Referred to the Financial Report.

Secretary (Tarja Belveal):
No Report

Membership (Julia Mountain):
Membership and show entries were down this year mainly due to the recession which had an impact on revenue.

Entry Secretary (Joy O'Connell):
It was a good year, everything ran very smoothly; entries were down mainly due to the recession and one show was cancelled; Entry Secretary appreciates new computer as it makes her job easier.

Purchasing (Jenny Payne):
Jenny Payne (not in attendance) reported that there are enough prizes for the October show and she agrees to help the new person in the position.

Equipment (Howie Thomas):

(Howie Thomas not in attendance) Jollean stated that Howie did a great job with the jump equipment this past year and all his help at the shows is greatly appreciated.

Special Events (Gina Kararrigas):

Gina Kararrigas reported that the banquet went well this year but would like to try something different for next year. She suggested getting sponsors and doing an outdoor barbeque for ideas. She reported that she has confirmed John Turner to do a clinic at Arbutus Meadows February 20-21, 2010 (*John's biography is posted on the website*); and Bev Underhill will do a clinic in November, 2009.

8. Approval of Financial Reports

Angie Hale reviewed the I.T. Mark & Co. Inc. Financial Reports as at May 31, 2009 reporting a deficit of \$4,983. She explained that membership is down over 2008; there are fewer entries at shows due to the recession; the jumps were painted in 2009 and a new computer was purchased; one show was cancelled and loss of revenue resulted in the reported deficit.

Angie reported that the Accountant felt it was unusual for a Club to have paid positions and the executive may want to look at other options as most clubs are run by volunteers. The Accountant further recommended that all expenses should be paid on an invoice and that all paid positions are to submit an invoice which includes name, address, Social Insurance Number before cheques are issued.

MOVED by Teri Gadd seconded by Robin Catherall that the Financial Reports ending May 31, 2009 are accepted as presented.

CARRIED

On behalf of the Oceanside Hunter Jumpers Association, Jollean thanked Angie Hale for looking after the finances of the Association.

9. Approval of the Proposed Budget

Angie Hale reviewed the 2009-2010 proposed budget noting the increases to Arena Rental and Jump Crew and Clean-up costs. She stated that if all shows go and sales improve, the proposed budget of \$38,400 should balance out at year end.

MOVED by Kelly Schuller seconded by Tami Balance that the 2009-2010 budget for \$38,400 is approved as presented.

CARRIED

10. **New Business**

10.1 **Sponsorship Director**

Jollean Chantrel stated that they would like to add a new position of Sponsorship Director to the board of directors. The nine member board would consist of four officers and five directors. This year it was agreed to combine the duties of the Entry Secretary and Membership Director but in future two persons may fill each of these positions.

MOVED by Angie Hale, seconded by Robin Catherall that **BE IT RESOLVED** by the members of Oceanside Hunter Jumper Association that the position of Sponsorship Director is included as member of the Oceanside Hunter Jumper Association Board of Directors.

CARRIED

10.2 **Need for Volunteers**

Jollean Chantrel spoke to the need for parents to volunteer at shows and encourage their children to participate in club activities and help out at shows when they are not competing. The Board of Directors will discuss further.

10.3 **Jumper Crew**

The meeting discussed ideas for jump crews and clean-up and it was agreed that to cover the cost, an Administration Fee of \$5.00 is added to the Admission Fee. Joy O'Connell advised that her church group will do the October show at \$100 per day.

It was suggested that the Club could advertise to other organizations that Oceanside Hunter Jumpers Association will donate \$100 to their association for volunteers to cover jump crew and cleanup. The Board of Directors will discuss further.

MOVED by Joy O'Connell, seconded by Gina Kararrigas that a \$5.00 Administration Fee is added to the Admission Fee and that the fee is added to the show brochure.

CARRIED

11. **Election of Officers**

(At each Annual General Meeting all current board members must retire from office and members must elect a new board of directors. A retiring member of the board is eligible for the election)

It was explained that 9 members can be elected to the Board of Directors and the positions can be determined at the first Board meeting following the Annual General Meeting or nominations for each position can be called for.

MOVED by Gina Kararrigas seconded by Robin Catherall that the process remains the same and nominations for each position will be called from the floor.

CARRIED

Jollean Chantrel agreed to run the election of officers. She explained that she will call three times for nominations for each position.

- *President*
MOVED by Joy O'Connell that Jollean Chantrel is nominated as President.
- *Vice President*
MOVED by Gina Kararrigas that Carol Thompson is nominated as Vice President.
- *Secretary*
MOVED by Carol Thompson that Tami Balance is nominated as Secretary.
- *Treasurer*
MOVED by Gina Kararrigas that Teri Gadd is nominated as Treasurer.
- *Special Events*
MOVED by Carol Thompson that Gina Kararrigas is nominated as Special Events Director
- *Equipment Director*
MOVED by Angie Hale that Jolene Klassen is nominated as Equipment Director.
- *Purchasing Director*
MOVED by Carol Thompson that Julia Mountain is nominated as Purchasing Director.
- *Sponsorship Director*
Position is open.
- *Entry/Membership Director*
MOVED by Tami Balance that Joy O'Connell is nominated as Entry/Membership Director.

All nominees agreed to let their names stand; nominations were declared closed and all those nominated were declared elected to the 2009-2010 Oceanside Hunter Jumper Association Board of Directors by acclamation.

12. **Next Board Meeting**

Jollean explained that the Board holds 6 to 7 meeting per year. The next Board of Director's meeting is scheduled for Tuesday, September 22, 2009 at Jollean Chantrel's home at 7:00 p.m. It was announced that it will be a potluck supper.

13. **Adjournment**

Jollean thanked everyone for attending. She thanked the new executive for letting their names stand and is looking forward to another successful season.

MOVED by Robin Catherall that the Tuesday, September 15, 2009 Annual General Meeting is adjourned at 8:12 p.m.

Minutes prepared by:
Kathy Stoneadge,
Recording Secretary